

**Iowa Section ASCE  
Board of Directors Meeting Minutes  
February, 12pm-3pm  
Ox Yoke Inn  
2206 U Ave, Williamsburg  
(South of I-80 at Exit 225)**

1. Call to Order at 12:10 pm by Bryce Johnson.
  - a. Roll Call – Mandi Aldrich

Members Present	Members Absent	Guests
Bryce Johnson Steve DeVries Gary Reed @12:28 pm Mandi Aldrich Tom Lisi Jenifer Croat Chris Kavars	Bruce Berdanier Brian Willham Dave Claman Marlee Walton	Stephen Jones

- a. Approval of January 19, 2011 Minutes: Motion to approve (Tom), second (Steve) and approved.
  - b. Approval of Agenda: Motion to approve (Steve), second (Jen) and approved.
  
2. Treasurer's Report – Tom Lisi
  - a. Net worth increased by \$951.27 over this period and has increased by \$11,168.09 for the 2010/11 fiscal year to date.
  - c. Business expenses during this period totaled \$1,555.40 while business income totaled \$1,093.00.
  - d. The business account balance has increased by \$5,607.61 for the 2010/11 fiscal year to date.
  - e. Scholarship account expenses during this period totaled \$0. Scholarship account income during this period totaled \$75. The scholarship account balance (which includes Heartland Investments) has increased by \$5,560.48 for the 2010/11 fiscal year to date.
  - f. The value of the Heartland Investments Portfolio increased by \$1,338.67 since the last report and has increased by \$4,995.48 for the 2010/11 fiscal year to date.
  - g. Motion to approve (Jen), second (Steve) and approved.
  
3. Newsletter & Website Report – Bryce Johnson / Chris Kavars
  - a. Introduced Chris Kavars as the new Newsletter Editor (Communications Officer)
  - b. Jen will send website information to Chris.
  - c. Committee member interests:
    - i. Andy K – website
    - ii. Keri – newsletter layout and editing
    - iii. Andy M – need clarification on
  - d. Paper Newsletter in April
    - i. Last paper newsletter. We're going electronic. If members would still like a paper copy they need to let us know.
  - e. What is the role of the website?
    - i. Member updates? Student interests? Public access?
    - ii. Ideas where discussed for the website.
  - f. Ideas were discussed for the newsletter.

- g. Write ups need for the newsletter
  - i. Brian – ISU Joint Meeting
  - ii. Bryce – Presidents minutes and Fly In

4. Membership Report – Gary Reed

- a. I contacted the Society to determine if I could get the August 1, 2010 Iowa Section members list (to determine the votes needed for the constitution ballot). Apparently, the database is updated daily and there is no way to retrieve past membership lists. The breakdown below is from October 2010.
- b. I received info from the Society concerning 2011 life members. They are:

Dwight Rorholm	Edward Fink
Riccard Jennings	Jack Riessen
Wayne Wiksell	Patrick Mullen
John Franklin	

c. Status of the Webmaster/Newsletter Editor

Christopher Kavars – expressed interest in Newsletter Editor  
 SENSR – Elkader, Iowa  
 Andy Kerkhoff – expressed interest in Newsletter Editor  
 CDM – Sioux City, Iowa  
 Keri Sebern – expressed interest in Newsletter Editor  
 Sebern Structural Services – Panora, Iowa  
 Andrew McCoy – expressed interest in Newsletter Editor  
 HDR – Des Moines, Iowa

d. Membership Breakdown (as of October 2010)

889 total members  
     149 students  
     153 associates  
     19 affiliates  
     31 fellows  
     1 distinguished  
     536 members

Votes needed for Constitution Amendment  
 (based on above members/no students)  
 $153 + 31 + 1 + 536 = 721$  subscribing members  
361 votes needed

Votes needed for Constitution Amendment  
 (based on above members/with students)  
 $149 + 153 + 31 + 1 + 536 = 870$  subscribing members  
436 votes needed

- e. Email blast to remind people to vote.
- f. Dues change deadline is March/April 2011
  - i. Motion to defer till 2012 (Steve), second (Jen) and approved. Will be revisited in October 2011.

5. Annual Meeting Report – Steve DeVries
  - a. Speakers discussed.
  - b. Gary contacted the City of Ames concerning the “Ames Flooding of 2010” topic for this year’s annual conference. It appears our speaker will be:

John R. Dunn, P.E., MBA  
Director – Water and Pollution Control Department  
City of Ames, Iowa

I e-mailed John the draft program and speaker confirmation form. John did mention that he preferred a 45 minute time slot but could make 30 minutes work.

6. YMG and Student Chapter Activities – Brian Willham
  - a. Working on the Joint Meeting with University of Iowa on/around April 21<sup>st</sup>.
  - b. Second person needed at sign-in table.
7. Technical Conferences and Scholarship Report –
  - a. Interim chair for Technical Conferences is Steve DV
  - b. Interim chair for Scholarship Report is Dave Claman
  - c. Possible replacements for Roger
    - i. Ben Cole
    - ii. Stacy Brocca
    - iii. Dave Panoes
    - iv. Or have interim chairs till the end of the year
8. Region 7 Governor/Assembly Report – Dave Claman / Bruce Berdanier
  - a. No report given
9. Awards – Marlee Walton
  - a. No report given
  - b. Deadline?
10. Public Relations Plan (Strategic Plan) – Jenifer Croat
  - a. Survey for Claire was discussed
  - b. Hope to have it out by the end of next week
11. Old Business
  - a. Amendments to Constitution & Bylaws – Mandi Aldrich
    - i. We currently have 137 ballots. (none received since Jan 25<sup>th</sup>)
    - ii. Email blast to remind people to vote.
    - iii. Can a motion be made at the Annual Meeting to use the ballots we have?
  - b. E-week ads (DSM Register & Fort Dodge Messenger) – Jenifer Croat
    - i. Comes out in Des Moines Register on Monday. Not sure about in the Fort Dodge paper.
    - ii. Additional publications to consider in the future?
  - c. Fly-In – Bryce Johnson
    - i. Approved by the Society to attend.
  - d. Leadership Conference
    - i. Was discussed.

12. New Business

- a. German American Heritage Center Program in Davenport, IA – Bryce Johnson
  - i. 350<sup>th</sup> Anniversary of the creation of the pencil.
  - ii. They are trying to put together a program in August. Will the ASCE Iowa Section help sponsor it?
  - iii. ASCE fellow wrote a book on the history of the pencil. A possible speaker.
- b. Approval of Expenditures
  - i. Mandi Aldrich– Leadership conference \$131.04
  - ii. Andy Burk – Leadership conference \$759.74
  - iii. Todd Knox – Leadership conference \$773.99
  - iv. Jon Garton – Website fees (Blue Host) \$107.40
  - v. Lunch \$138.02
  - vi. Motion to approve (Jen), second (Gary) and approved.
- c. New items from Board members
  - i. Contacted about placing ads on the website. Considered but not at that point yet.

13. Adjourn Board Meeting at 3:07 pm: Motion to approve (Steve), second (Jen) and approved.

Next meeting is a teleconference on March 23, 2011.

These minutes are being submitted to the Board of Directors of the Iowa Section of the American Society of Civil Engineers as an actual account of the proceedings of the Board meeting on February 16, 2011 according to my notes taken.

Mandi Lu Aldrich, P.E.

**Secretary**