

**Iowa Section ASCE  
Board of Directors Meeting Minutes  
August 17, 2011, 12 pm-2 pm  
Teleconference**

1. Call to Order at 12:05 pm by Bryce Johnson.
  - a. Roll Call – Mandi Aldrich

Members Present	Members Absent	Guests
Steve DeVries Mandi Aldrich Brian Willham Jenifer Croat @ 1:10 pm Bryce Johnson Tom Lisi Gary Reed	Bruce Berdanier Chris Kavars Dave Claman Marlee Walton	

- a. Approval of July 27, 2011 Minutes: Motion to approve (Tom), second (Steve DV) and approved as amended.
  - b. Approval of Agenda: Motion to approve (Steve DV), second (Gary) and approved.
  
2. Treasurer's Report – Tom Lisi
  - a. Net worth decreased by \$619.70 over this period and has increased by \$9,735.67 for the 2010/11 fiscal year to date.
  - b. Business expenses during this period totaled \$155.35 while business income totaled \$75.00.
  - c. The business account balance has increased by \$2,582.61 for the 2010/11 fiscal year to date.
  - d. Scholarship account expenses during this period totaled \$0. Scholarship account income during this period totaled \$0. The scholarship account balance (which includes Heartland Investments) has increased by \$7,153.06 for the 2010/11 fiscal year to date.
  - e. The value of the Heartland Investments Portfolio decreased by \$539.35 since the last report and has increased by \$6,548.06 for the 2010/11 fiscal year to date.
  - f. Motion to approve (Gary), second (Steve DV) and approved.
  - g. Overhaul at the end of year and use for the next.
    - i. Code changes
    - ii. Tie in the YMGs who share our tax ID # so account formats are similar.
  - h. Pulling \$3000 from investments interest to cover the scholarships.
  
3. Newsletter & Website Report – Chris Kavars given by Bryce Johnson
  - a. Newsletter went out
  - b. Three people from the committee to talk to about helping.

4. Membership Report – Gary Reed

- a. I received info from the Society concerning 2011 life members. They are:

Dwight Rorholm  
Riccard Jennings  
Wayne Wiksell  
John Franklin

Edward Fink  
Jack Riessen

We will recognize 6 life members at the Annual Meeting in September. Rick Jennings and Dwight Rorholm have RSVP'd that he will attend the Annual Meeting.

- b. My upcoming "To-Do" list:
- i. Looked into a deceased engineer being removed from the ASCE mailing list. The Society does show Jay Humphrey as deceased on their list and removed from the mailing list.
  - ii. The Iowa Section needs to update the mailing lists used by any outside sources.
  - iii. If additional mail is received have it forward to Gary so he can send it on to the Society for farther investigation.
- c. Members added and dropped in the previous month.

Iowa Section Membership number (as of 8-16-11) 876 members  
Added Members (July 2011) 7 new members

1. Discussion about contacting new members to welcome them and introduce the Board.

5. YMG and Student Chapter Activities – Brian Willham

- a. Students still on summer break.
- b. EIYMG
  - i. Golf outing Sept 2<sup>nd</sup>
  - ii. Looking for updated PE review materials and funding available to help obtain.
- c. CIYMG
  - i. R2G2 coming up
  - ii. Golf outing Sept 9<sup>th</sup>
  - iii. Project showcase presentations scheduled for Oct.
- d. Joint meeting in Sioux City Oct 12, 2011
  - i. Business meeting 1:30 pm
  - ii. Send out a save the date email blast
  - iii. Nothing is planned yet
- e. Reports needed from the YMGs and Student Chapters at the Annual Business Meeting

6. Technical Conferences – Steve Jones

- a. No report given.

7. Scholarship Report – Dave Claman

- a. No report given.

8. Annual Meeting Report – Steve DeVries
  - a. Agenda and speakers are set. (Steve Jones)
  - b. Brochure and registration are open, with reminder postcard and emails sent out
  - c. Preparations for the Conference functions managed by the Board are well underway
    - i. Business Meeting agenda has been prepared
      1. Need to bring extra copies of financial report (Tom)
      2. Needs to bring last year's Business meeting minutes (Mandi)
      3. Bring all ballots (Mandi)
      4. Need to collect and count ballots
      5. Need reports from Technical Committees (Steve Jones)
      6. Need reports from YMGs and Student Chapters (Brian Willham)
    - ii. Bruce Berdanier has been invited and will likely attend  
Vaughan Griffiths invited but will be overseas.
    - iii. Banquet program is ready
    - iv. Installation will be by Bruce Berdanier if present; backup plan: Mike Vander Wert
    - v. Will finalize a list of Certificate recipients.
    - vi. The award plaques are ordered.
    - vii. Need to find out: (for Steve Jones)
      1. How many scholarship recipients and guests will attend (Dave Claman)
      2. How many new Life members and guests will attend (Gary)
      3. Award winners and guests? (Marlee)
      4. Outstanding Seniors (??) and guests
      5. Faculty advisors (Brian)
      6. Dorothy Eckberg
      7. How many other gratis attendees do we expect
    - viii. Do we need to make lodging arrangements for anyone?
  - d. Need to decide arrangements for Board and official guest dinner the night before the conference
    - i. Aunt Maude's
    - ii. What guests can we expect?
    - iii. Meet in Lobby of Gateway around 6:30
  - e. Do we have the Iowa Section notecards handy (don't know which of us is handling that)-Jennifer Vit, ISU
  - f. Steve Jones and Brian Willham have the banners.
9. Region 7 Governor / Assembly Report – Bruce Berdanier / Dave Claman
  - a. Dave was unable to attend the assembly meeting in Jacksonhole due to a family emergency.
    - i. Flight refunded.
    - ii. Hotel still charged \$485 cancelation fee.
      1. Motion to reimburse Dave the cancelation fee (Tom), second (Steve DV) and approved.

10. Awards – Marlee Walton given by Bryce Johnson
  - a. Recipients chosen and approved
  - b. Plaques ordered
  - c. Plaque for Project Award both the owner and the design team.
  
11. Public Relations – Jenifer Croat
  - a. Survey PDF was sent to Chris for the website.
  - b. Notified Claire that we wouldn't be doing the PR Training this year.
  
12. Old Business
  - a. Amendments to Constitution & Bylaws – Mandi Aldrich
    - i. We currently have 191 ballots.
      1. Only 1 “no” received
    - ii. Some additional ballots from the newsletter are starting to come in.
    - iii. At the Annual Meeting make a motion to act on the votes we have.
    - iv. Tom will purchase the Kindle for the Amendments to Constitution & Bylaws ballot drawing at the Annual Meeting.
  
13. New Business
  - a. Approval of Expenditures
    - i. Tom – Kindle up to \$225
  - b. New items from Board members
    - i. Section Update (Ia Section, YMGs, Student Chapters, etc) for the Assembly Meeting.
      1. Jen will send to Dave.
  
14. Adjourn Board Meeting at 1:15 pm: Motion to approve (Jen), second (Steve DV) and approved.

Next meeting is the Annual Meeting on September 8, 2011.

These minutes are being submitted to the Board of Directors of the Iowa Section of the American Society of Civil Engineers as an actual account of the proceedings of the Board meeting on August 17, 2011 according to my notes taken.

Mandi Lu Aldrich, P.E.  
**Secretary**