



ASCE Mission: Developing leadership, Advancing technology, Lifelong learning and Promotion of the profession

**1. Call to order** at 12:10 by Aaron Granquist

- a. Roll Call – Justin Widdel

Members Present	Phone Attendees	Members Absent
Justin Widdel, P.E. Jeff Fadden, P.E. Aaron Granquist, P.E. Brian Boelk, P.E. Josh Trygstad, P.E. Kari Sebern, P.E. Brice Stafne, P.E. Jenifer Bates, P.E. Marlee Walton, P.E. Aaron Moniza, P.E.		Ben Cole, P.E. Mike Barkalow, P.E.

- b. Minor revisions to minutes for regular meeting of November 10, 2016. Motion to approve meeting minutes (Brian), second (Jeff) and approved.
- c. Approval of Agenda. Motion to approve (Justin), second (Brice) and approved.

**2. Special Presentations – Conference Summary**

- a. Conference Summary – Marlee Walton
  - i. Fall Annual Conference
    - 1. Did not make money due to higher cost for DoubleTree. Costs were higher than Kirkwood, but Kirkwood required solid attendance numbers 3 months in advance.
  - ii. Survey Conference
    - 1. First since 2011. Conference was successful and profitable.
  - iii. Transportation Conference
    - 1. Conference was successful and was well attended.
    - 2. Improvement: early delivery of presentation material
  - iv. Structural Conference
    - 1. Conference was successful and profitable.

**3. Financial Affairs**

- b. Monthly financial report – Jeff Fadden –Treasurer’s Report
  - i. Revisions were made to November report to include November charges. Motion to approve November report (Brian), second (Josh) and approved.
  - ii. December expenses provided in Treasurer Report which include YMG and student chapter stipends. Motion to approve (Brice), second (Justin) and approved.
- c. Expenditures
  - i. Need fees for transportation conference
  - ii. Discussion on honorariums for ASCE Structural Conference (total requested \$3,900)
    - 1. Aaron S. Budge, Ph.D., P.E - \$500
    - 2. Patrick McBriarty - \$650
    - 3. Raymond (Paul) Giroux, Dist. M. ASCE - \$750

4. Don Phillippi, Ph.D., SE, Architect - \$2,000 (full day seminar)
  5. Additional comments for honorariums above and future:
    - Within reasonable dollar amounts compared to expected amounts
    - Board should budget accordingly for future honorariums
    - Rely of committee to control costs/expectations
  6. Motion to approve (Kari), second (Brian) and approved
- iii. Conference Fees
1. Annual conference: \$1,658
  2. Surveying conference; \$1,660
  3. Motion to approve (Justin), second (Brice) and approved

#### **4. Section Business**

- a. Organizational – Aaron Granquist
- b. Administrative – no update
- c. Coordination with Society
  - i. Annual report was submitted November 30, 2016.
- d. Officer Training & Meetings
  - i. Feb 3-4, 2017 is Multi-Region Leadership Conference in Minneapolis.
    1. Justin registered to attend
    2. Nancy Berson requested sending additional person familiar with Iowa Report Card. Aaron M is willing to attend.
  - ii. D.C. Fly-in: Aaron G. and Brian to submitted application. Candidates to be selected soon.
- e. Section History and Archives – No update

#### **5. Member Communications & Feedback**

- a. Newsletter – Brice Stafne
  - i. November newsletter issued
  - ii. December newsletter topics:
    1. Structures conference
    2. Message from president
    3. Dream Big event and Science Center coordination
    4. Newsletter submittal date of December 20, 2016.
- b. Website – no update
- c. Email broadcasts – no update

#### **6. Membership Services & Recognition**

- a. Membership Status – Josh Trygstad
  - i. 381 for the Society
  - ii. 345 for the Section
- b. Member recruitment/retention
  - i. Early renewal race: provide drawing for \$25 gift card for renewal incentive; could be January/February before selections are made.
- c. Life Member recognition – no updates
- d. New CE graduate recognitions – no updates

#### **7. Coordination with Affiliates & Others**

- a. YMG's – Aaron Granquist
  - i. Aaron G. attended social event at Airliner in Iowa City which was a collection drive for Toys for Tots; well attended event.
- b. University Student Chapters
  - i. Updated information received from Dordt

- c. Joint Section/YMG/Student meetings
  - i. ISU Joint meet in February to coincide with Board Meeting
- d. Region 7
  - i. Communicate Dream Big event with Science Center
  - ii. Aaron M. to invite Erin Steever to events

## 8. Professional Development

- a. Annual Conference – Brian Boelk
  - i. Room reservation for planning meeting in February; will work with Marlee to coordinate
- b. Technical Conferences – Kari Sebern
  - i. See comments in Item 2.
  - ii. Structures full day seminar had 35 attendees; profitable event
- c. Scholarships
  - i. Brian and Kari to coordinate and give information to Mike.
- d. Awards: no updates
- e. New Officer Recruitment
  - i. Early planning for 2018 Section Board Members
  - ii. Recruits for ballots established late spring/early summer.
- f. Section Awards: no updates
- g. Webinars: no updates

## 9. Outreach/Public Relations

- a. E-week – Jenifer Bates
  - i. Dream Big event at Science Center
    - 1. Aaron G. and Jenifer attended a conference call with Executive Director of STEM and Director of Science Center.
    - 2. Jenifer toured the Science Center facility in Des Moines, and discussed the following:
      - Goals
      - Attendees
      - Schedule
      - Hands-on activities
      - Would group of engineers be interested in group activities...potential “Engineering Day”
    - 3. Science Center requested universities and colleges with engineering programs be involved. Also requested help with networking, volunteering, and sponsorship. Science Center to provide a memo to Jenifer who will distribute to the Board.
    - 4. Aaron G. issued funding requests from Society and Region.
- b. Strategic Plan – no update
- c. Pre-college outreach
  - i. U of I and Dordt representatives are interested in setting up network event
  - ii. ISU did not respond; plan to discuss at Joint Meeting
  - iii. Faculty advisor at ISU contacted and is willing to help with the event
- d. Public & Government Relations – Aaron Moniza
  - i. Sign up for key contact for ASCE
  - ii. Met with Michael Keefer (who works for Congressman Blum); he is focused on infrastructure and works with other members of Congress focused on infrastructure. He asked if ASCE members would be interested in meeting with other State Representatives. Aaron M. to set up meeting for late February.

- iii. Start spreading the word about updated Report Card set for release in March 2017

## **10. Old Business**

- a. Higher Logic (Collaborate)
  - i. Aaron G. has been selected to be a BETA tester until December 20, 2016.
  - ii. Aaron G. will post Officer Manual
  - iii. Josh received an email to be a membership champion
- b. 2020 Centennial – no update
- c. Region 7 funding request – Complete
- d. Define 2016-2017 Section Goals - Complete

## **11 Adjourn Meeting 1:20 pm:**

Motion to Adjourn (Brian), second (Justin) and approved.

*These minutes are being submitted to the Board of Directors of the Iowa Section of the American Society of Civil Engineers as an actual account of the proceedings of the Board meeting according to my notes taken.*

Justin D. Widdel, P.E.

**Secretary**