



ASCE Mission: Developing leadership, Advancing technology, Lifelong learning and Promotion of the profession

1. Call to order at 12:05 pm by Ben Cole

- a. Roll Call – Michael Barkalow – done by those logged into GoToMeeting

Members Present	Members Absent	Guests
Ben Cole, P.E. Aaron Granquist, P.E. Josh Trygstad, P.E. Michael Barkalow, P.E. Jeff Fadden, P.E. Kari Sebern, P.E. Joe Spradling, P.E.	Brian Boelk, P.E. Brice Stafne, P.E. Jenifer Bates, P.E.	

- b. Approval of Minutes Approval of minutes for regular meeting of December 10, 2015 with no modifications. Motion to approve (Aaron), second (Jeff) and approved.
- c. Approval of Agenda with no changes: Motion to approve (Mike), second (Aaron) and approved.

2. Special Presentations – None

3. Financial Affairs

- a. Monthly financial report – Jeff Fadden –Treasurer’s Report
 - i. Treasurer’s Report No: 3 FY15/16. Motion to approve (Aaron), second (Joe) and approved.
- b. Stipends have been paid to Students and YMGs will be soon.
- c. Expenditures
 - i. Approval of up to \$100 reimbursement for lunch and \$749.83 for Aaron for the upcoming fly in DC conference: Motion to approve (Joe), second (Kari) and approved
 - ii. Folders were approved at last meeting up to \$200 and \$172.50 was spent.
 - iii. Fixed a carryover discrepancy in scholarship account of \$211.99. (From 2013?)

4. Section Business

- a. Organizational – Ben Cole
 - i. Collaborate ASCE page, Brice has been given administrative rights but nothing more for updates.
- b. Administrative
 - i. None
- c. Coordination with National
 - i. Idea Exchange Meeting notes (LTC) Ben will send out to group.
 - ii. Did not receive Outstanding Section Award
 - iii. Renewal Race, both YMG’s won \$500 but Section did not win.
 - iv. December 14th Webinar on ASCE State Governments Relations update by Ben.
- d. Officer Training & Meetings
 - i. Regions 3, 6, 7 Multi-Region Leadership Conference is January 15-16 in Chicago. Mike and Brice will be going over.

- ii. Received membership list of those that have not paid dues in 2015/2016 and 2016 and gave a hard copy to Josh. Mike will email him a word and excel version.
- iii. DC fly-in application is due December 15th. Ben and Aaron G. are planning on going.
- e. Section History and Archives
 - i. 2020 will be our Centennial. Will reach out to see if Steve Jones is interested.
 - ii. Will need a champion

5. Member Communications & Feedback

- a. Newsletter – Brice Stafne
 - i. Last newsletter was sent out December 10th. Next one is ready to send out next week. There is a pretty good list of items but if there are additional items contact Brice.
 - ii. Dream Big

6. Membership Services & Recognition

- a. Membership Status – Josh Trystad

Membership	2016 Current	2017 Current	Total Current
National	604	216	820
Section	482	189	671

- b. Member recruitment/retention
- c. Life Member recognition
 - i. List provided from Nation, Josh is coordinating
- d. New CE graduate recognitions
 - i. Meet with Dordt Seniors, ISU Seniors, UI Seniors at Joint Meetings

7. Coordination with Affiliates & Others

- a. Kari Sebern
- b. Received bylaws from EI YMG

8. Professional Development

- a. Annual Conference – Aaron Granquist
 - i. February planning meeting – 9:30 – 12 location has been moved to 1601 Golden Aspen Drive, Suite 110
 - ii. Annual meeting setup for Double Tree in Cedar Rapids as Kirkwood is not available (September 8-9th)
- b. There was a discussion about the ASCE lanyards and how to get them back.
- c. Geotech planned for March 8
- d. Water planned for April 7
- e. Tech Liaison: Contract has been approved. See electronic vote at end of notes
- f. Joe will populate Section Awards for Region 7 Awards

9. Outreach & Public Relations

- a. Girls in Science is the week before E-Week
- b. E-Week – Feb 21-27, billboards were taken out of budget and it appears that newspaper publications are fairly expensive for a small section.
- c. ASCE State Advocacy Captain - Aaron Moniza – no update but has meeting in April

10. Old Business

- a. Ben received order for ~300 folders but might not have any of the old style folders. Will look into other options as new style was not liked by the board.

- b. Iowa Section ASCE Goals for 2015- 2016
 - Higher Attendance at all Iowa Section Conferences
 - Promote the Iowa Infrastructure Report Card
 - Understand/Integrate Aaron Moniza's role as State Advocacy Captain
 - Focus on resiliency and efficiency of the Iowa Section's operating procedures and roles.
- c. Conference agreement executed with Marlee, see electronic vote at end of meeting notes

11. New Business

- a. Next meeting February 11, 2016 – 9:30am – noon (planning), lunch, 12:30 – 3:00 Board Meeting
ISU Conference Planning and Management Office
1601 Golden Aspen Drive, Suite 110
Followed by ISU Joint Meeting (Hilton Garden Inn)

11. Adjourn Meeting 1:58 pm:

Motion to Adjourn (Joe), second (Kari) and approved.

On 12.18.15 a Motion was made (Aaron) to approve the contract agreement with Marlee with the compensation section being changed from "net revenue" to "profit", second (Mike) and voted via email by board members (Jenifer, Kari, Brian, Josh, Ben), and passed to present to Marlee.

These minutes are being submitted to the Board of Directors of the Iowa Section of the American Society of Civil Engineers as an actual account of the proceedings of the Board meeting according to my notes taken.

Michael D. Barkalow, P.E.
Secretary