



ASCE Mission: Developing leadership, Advancing technology, Lifelong learning and Promotion of the profession

1. Call to order at 12:05 pm by Ben Cole

- a. Roll Call – Michael Barkalow

Members Present	Members Absent	Guests
Ben Cole, P.E. Aaron Granquist, P.E. (phone @12:34) Brian Boelk, P.E. (phone @12:17) Josh Trygstad, P.E. Michael Barkalow, P.E. (phone) Jeff Fadden, P.E. (phone) Kari Sebern, P.E. Brice Stafne (phone) Jenifer Bates, P.E. (phone @12:23)	Joe Spradling, P.E.	

- b. Approval of Minutes Approval of minutes for regular meeting of October 21, 2015 with modifications to section 8 per Aaron. Motion to approve (Jeff), second (Josh) and approved.
- c. Approval of Agenda with comment of September 10, 2015 removed: Motion to approve (Mike), second (Kari) and approved.

2. Special Presentations – None

3. Financial Affairs

- a. Monthly financial report – Jeff Fadden –Treasurer’s Report
 - i. Treasurer’s Report No: 1 FY15/16. Motion to approve (Jenifer), second (Josh) and approved.
 - ii. Approval of 2015-16 Budget with the modification of item D55 to be increased to \$6500 and Transfer from/(to) Reserve to balance budget: Motion to approve (Brice), second (Brian) and approved
- b. Expenditures
 - i. At previous meeting it was approved to expend up to \$2500 for Joint Meet with Dordt so actual expenses will be presented later.

4. Section Business

- a. Organizational – Ben Cole
- b. Coordination with National
 - i. Ben prepared a SPAG grant but did not have any comments from the Board so he did not submit. Will look during the summer to have more time to prepare for Grant application.
 - ii. Region 7 Grant deadline was passed as well but there is not a drop deadline so we can submit one later if there is money left.
 - iii. Ben did submit the Outstanding Section Award Nomination
 - iv. The Leadership Training committee recorded call and it is on the ASCE’s website.
 - v. There are new National Strategic Initiatives. See more on ASCE’s website.
- c. Officer Training & Meetings

- i. Regions 3, 6, 7 Multi-Region Leadership Conference is January 15-16 in Chicago. Mike and Brice being the newest members expressed interest in attending. Nationals pays for a portion and the Iowa Section pays for the remaining portion. Ben will send out the information to Mike and Brice.
- ii. New collaborate program (Aaron) has used and will need to look more into it.
- iii. Presidents and Governors Forum September 20-21, Reston, VA; Aaron Granquist will provide some input when we have a higher attended in person meeting.

5. Member Communications & Feedback

- a. Newsletter – Brice Stafne
 - i. It is completed and just needs to be checked one more time before sending it out tomorrow.
 - ii. November 23rd push for Renewal Race and Webinar
 - iii. For next one send ideas to Brice by December 4th.

6. Membership Services & Recognition

- a. Josh Trystad
 - i. Josh has been able to log in. Will have updated numbers for next time but here are the numbers from the September Meeting:

	National Dues	Section Dues
Current as of 2015	717	606
Current as of 2014	127	105

- b. Mike requested that the YMG's get updated email distribution lists as it has been a few years
- c. Will talk to Dort seniors about staying members after college.

7. Coordination with Affiliates & Others

- a. Kari Sebern
- b. YMG's received request from National regarding bylaws. She will send them Iowa Sections as a template.
- c. Will coordinate with YMG's on Leadership Conference
- d. Jenifer Bates
- e. No Updates from Region 7

8. Professional Development

- a. Annual Conference – Aaron Granquist
 - i. February planning meeting
- b. Structures was 11.2.15 had about 220 participants
- c. Transportation was 11.4.15
- d. Geotech planned for April
- e. Water planned for March
- f. Tech Liaison: TBD
- g. Scholarships will be looked into after the holidays

9. Outreach & Public Relations

- a. Aaron Moniza has applied for State Advocacy Captain – no further updates
- b. Check was written to Future Cities and email that Ben sent was distributed to Future City Board and was well received. The ASCE banner will be placed at the event and Mike is to get a picture of it.

10. Old Business

- a. Folders – Ben will look into as Board wanted ASCE folders
- b. Conference Program Manager – Ben and Aaron will setup a meeting to get things going
- c. Future Meetings – Ben will send out outlook events for meetings to determine when and where they are.

11. New Business

- a. Board Members are to continue to make a journal of duties and responsibilities for easier transitions in the future.
- b. Officer Manual Update – Ben is working on it
- c. Proposed Iowa Section ASCE Goals for 2015- 2016
 - i. Higher Attendance at all Iowa Section Conferences
 - ii. Promote the Iowa Infrastructure Report Card
 - iii. Understand/Integrate Aaron Moniza’s role as State Advocacy Captain
 - iv. Focus on resiliency and efficiency of the Iowa Section’s operating procedures and roles.
- d. Next meeting December 10th via teleconference

11. Adjourn Meeting 1:52 pm:

Motion to Adjourn (Kari), second (Jen) and approved.

These minutes are being submitted to the Board of Directors of the Iowa Section of the American Society of Civil Engineers as an actual account of the proceedings of the Board meeting according to my notes taken.

Michael D. Barkalow, P.E.

Secretary